



F. No. 3-14/Estt (LDC)/2018/

1072

Dated: 8th May/2018

To

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The Directors/Project Directors/Zonal Directors/NRCs/ Beauxex

Sub: Filling up of the post of Lower Division Clerk- extension of time for sending application form for the post-regarding.

Ref.: F. No. 3-14/Estt (LDC)/2018 dated: 19th March/2018

Sir/Madam,

It is proposed to fill up following post on deputation/permanent transfer basis among the eligible candidates working at the ICAR Hqr/ICAR- Institutions/NRCs/Project Directorate etc. The particulars of the post and eligibility are detailed below:

Sl No.	Name of the post	Category	Pay Matrix Level	Method of appointment & Eligibility
1.	Lower Division Clerk	un-reserved	Level-2	Candidate holding the post of Lower Division clerk at ICAR Hqr/Other ICAR Institutes

It is requested that the above vacancy may kindly be circulated among the eligible and desirous candidates, if any working at your Institute/Hqr. The application may please be forwarded in the proforma appended alongwith their complete ACR dossiers (attested photo copies) for the last five years so as to reach ;the ICAR- IIFSR, Modipuram, Meerut **on or before 30th May '2018, after the stipulated date, no application will be entertained.**

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. The application received without ACR dossiers and vigilance/disciplinary clearance will not be entertained.

Note: If any one has submitted his application, he/they need not to submit again.

Yours faithfully,

(Ravinder Singh)

Senior Administrative Officer

✓ C.C.: The Incharge AKMU, IIFSR, Modipuram with the request the same may please be uploaded on the website of the Institute.

YP-II
please upload
the same

10/5/2018

FORMAT

APPLICATION FOR THE POST OF LOWER DIVISION CLERK

(Closing date for sending application 30th May'2018)

1.	Name of the Candidate (in Block letters)	:	
2.	Date of Birth & age	:	
3.	Educational qualification	:	
4.	Name of the Institute	:	
5.	Date of regular appointment	:	
6.	Brief particulars of the service including the present post		
	Post held	Pay matrix /Pay level	Period Office Nature of duties
7.	Whether belongs to SC/ST	:	
8.	Permanent Address of the applicant	:	
9.	Any other information/particulars relevant to the service of the Employee	:	

Dated:

Signature of the Candidate

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above are correct. The Integrity certificate and vigilance clearance certificate and attested photocopies of the ACRs/APARs of the last five years are attached

Signature of the Head of Office with seal